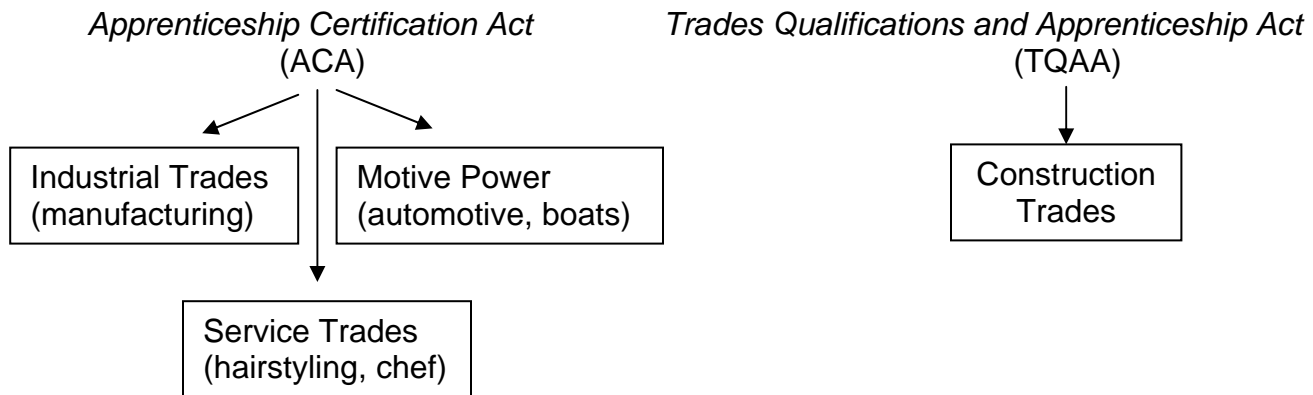


RESTRICTED SKILL SETS FOR SKILLED TRADES PLACEMENTS

There are two ACTS governing apprenticeship in Ontario. They are as follows:



1. APPRENTICESHIP CERTIFICATION ACT (ACA)

- The ACA applies to the Motive Power, Service and Industrial sectors
- OYAP students do not need to be paid for hours worked that are attached to high school credits (whether they are registered or not)

(NOTE: Exception: Hairstylists registered to the trade must receive remuneration, but it does not necessarily have to be a wage e.g. tips, honorarium, cost of chair)

ACA Restricted Trades

- Restricted trades are those which have some part(s) of the training that may only be practiced by certified journey persons or registered apprentices (called restricted skill sets)
- Restricted skill sets are set out in the Act
- Unrestricted trades and skill sets may be practiced without entering into a formal apprenticeship

What Does This Mean For Students?

- Students in a high school co-op program are officially exempt from the restrictions during the hours noted on their Worker Education Agreement (WEA) form, HOWEVER, it is advised that they only practice these skill sets under strict supervision from their employer and only with the knowledge of their co-op teacher and parent.
- The PPLP for each student should be very clear as to whether or not they may be participating in the restricted skill sets during co-op time.
- All co-op students in skilled trades placements are required to have an OYAP identification card on their person at all times.
- Any student working in these trades outside of the specified co-op hours must adhere to the restrictions, unless they are a registered apprentice.

2. TRADES QUALIFICATION AND APPRENTICESHIP ACT (TQAA)

- The TQAA applies to the Construction sector only
- There are compulsory and voluntary trades under TQAA
- Compulsory trades are those that ONLY registered apprentices or qualified journeypersons may work in
- Voluntary trades are those that anyone can work in

Compulsory Trades under TQAA

- There are 6 compulsory trades:
 - ⇒ Construction and maintenance electrician
 - ⇒ Plumber
 - ⇒ Refrigeration and air conditioning mechanic
 - ⇒ Sheet metal worker
 - ⇒ Steamfitter
 - ⇒ Hoisting Engineer (3 branches)
- All skill sets within the trade are restricted
- Wages must be paid to registered apprentices under TQAA (WSIB is paid by employer) – OYAP students are exempt from this for hours specified on the WEA form! It is the employer's choice as to whether or not they pay a student for co-op time.
- Students participating in a high school co-op program are exempt from the compulsory nature of TQAA trades during specified co-op hours only and therefore may participate in all skill sets. However, it is highly recommended that apprenticeship registration occurs. If the student wishes to work part-time in the trade, they must become a registered apprentice.
- All co-op students working in skilled trades placements are required to have an OYAP identification card on their person at all times.

Voluntary Trades under TQAA

Any student may work in voluntary trades under TQAA and participate fully.

RESTRICTED TRADES AND SAMPLE RESTRICTED SKILL SETS (ACA)

TRADE	RESTRICTED SKILL SETS
Alignment and brakes technician	<p>Engaging in the repair and maintenance of motor vehicles by:</p> <ul style="list-style-type: none"> • testing for and correcting faulty alignment of wheels, axles, frames, and steering mechanisms • disassembling, adjusting, repairing and reassembling braking systems and controls
Auto body and Collision Damage Repairer	<p>Engaging in the repair of motor vehicles, motor coaches, trucks or truck-trailers by:</p> <ul style="list-style-type: none"> • repairing, reshaping, refitting and welding breaks in body panels, fenders and skirtings • shrinking or stretching metal panels by heat treatment • removing or replacing electrical, electronic and vacuum components • repairing, removing or replacing wiring harnesses, air-conditioning systems and water pumps • straightening and aligning frames and unibody assemblies • removing, replacing or adjusting steering and suspension components • aligning wheels
Auto Body Repairer	<p>Engaging in the repair of motor vehicles, motor coaches, trucks or truck-trailers by:</p> <ul style="list-style-type: none"> • Repairing, reshaping , refitting and welding breaks in body panels, fenders and skirtings • Shrinking or stretching metal panels by heat treatment
Automotive Electronic Accessory Technician	<ul style="list-style-type: none"> • Installing or repairing electronic accessories in motor vehicles and heavy trucks
Automotive Service Technician	<p>Engaging in the servicing, repairing, overhauling, diagnosing or inspecting of motor vehicles by:</p> <ul style="list-style-type: none"> • Disassembling, adjusting, repairing and reassembling engines, transmissions, clutches, rear ends, differentials, brakes, drive shafts, axles and other assemblies • Testing for and correcting faulty alignment of wheels, axles, frames and steering mechanisms • Diagnosing faults in, repairing or replacing suspension systems, including shock absorbers and spring assemblies • Diagnosing faults in, installing, repairing and removing ignition, charging and starting systems, panel instruments, wiring and other electrical and electronic systems and equipment • Diagnosing faults in, repairing and adjusting fuel systems, engine management systems and emission control systems • Diagnosing faults in, installing, inspecting, maintaining and

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	removing air conditioning and refrigeration/heating systems
Fuel and Electrical System Technician	Engaging in the repair and maintenance of motor vehicles by: <ul style="list-style-type: none"> • Diagnosing faults in, installing, repairing and removing ignition, charging and starting systems, panel instruments, wiring, and other electrical and electronic systems and equipment • Diagnosing faults in, repairing and adjusting fuel systems, engine management systems and emission control systems • Diagnosing faults in, installing, inspecting, maintaining and removing air conditioning and refrigeration/heating systems
Hairstylist	<ul style="list-style-type: none"> • Performing, for remuneration, any of the hairstyling services of cutting, designing, permanent waving, relaxing and straightening, or colouring
Motorcycle Mechanic	<ul style="list-style-type: none"> • Servicing, repairing, overhauling and inspecting motorcycles and testing them for faults and road-worthiness
Transmission Mechanic	<ul style="list-style-type: none"> • Engaging in the repair and maintenance of motor vehicles by inspecting, maintaining and repairing transmissions and trans-axles
Truck and Coach Technician	Engaging in the servicing, repairing, overhauling, diagnosing or inspection of motor coaches, heavy trucks, and truck-trailers by: <ul style="list-style-type: none"> • Disassembling, adjusting, repairing and reassembling engines, transmissions, clutches, rear-ends, differentials, brakes, drive shafts, wheels and rims, axles and other assembles • Testing for, diagnosing and correcting faulty alignment of wheels and steering mechanisms • Diagnosing faults in, repairing or replacing suspension systems, including shock absorbers and spring assemblies • Diagnosing faults in, installing, repairing and removing ignition, charging and starting systems, panel instruments, wiring and other electrical and electronic systems and equipment • Diagnosing faults in, repairing and adjusting fuel systems, engine management systems and emission control systems • Diagnosing faults in, installing, inspecting, maintaining and removing air conditioning and refrigeration/heating systems
Truck-trailer Service Technician	Engaging in the repair and maintenance of truck-trailers by: <ul style="list-style-type: none"> • Disassembling, adjusting, repairing and reassembling suspension systems, braking systems and electrical systems • Inspecting, repairing and realigning frames • Inspecting and repairing appurtenances such as tow bars, hitches, turntables, landing gear and upper couplers • Inspecting, testing, adjusting, overhauling and replacing truck-trailer refrigeration/heating system components, electrical circuits, pressure lines and fittings

NOTE: Please refer to actual ACT to get details on restricted skills sets.

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